



Education Department Reopening Plan: Fall 2020

This document is intended to communicate specific components of LaSalle School plans and preparations for reopening in fall of 2020. The Reopening Plan offers families, districts, and students' three options for instruction based on COVID-19 regional needs: in-person instruction, a hybrid model, and remote instruction. LaSalle School will continue to provide ongoing monitoring of all practices to ensure the health and safety of all.

- **In-person instruction** will be provided if the region of the student's home district remains in phase 4 and the COVID-19 infection rate is 5% or less and includes social distancing protocols, per the current CDC and DOH guidelines. In this model, students attend school in-person. *Please note, LaSalle School is the home district for residential students. CSE residentially placed students will be considered part of the LaSalle School district for re-opening purposes, unless the placing district determines otherwise.
- **A Hybrid Model** will be provided if a district is forced to close due to a regional COVID-19 infection rate above 9% on 7-day average. In this model:
 - The student's district remains open and the student attends school in-person.
 - The student's district is forced to close, and the student is provided remote instruction for the duration of the district closure.
- **Remote (on-line instruction)** will be provided if any of the following circumstances are in place:
 - Intermittent or extended LaSalle school closure
 - Student district open, however parent/guardian requests remote instruction
 - Student(s) who are isolated/quarantined due to COVID-19 infection, signs/symptoms, potential exposure

Model of Instruction	In-person	Hybrid	Remote
Model of Instruction	<u>District open:</u> all students attend school in-person	a. <u>District open:</u> students attend school in-person b. <u>District closure:</u> students participate in remote instruction	a. LaSalle School closure <u>or</u> b. Parent request <u>or</u> c. Student isolated due to illness
Schedule	<ul style="list-style-type: none"> • 5 days of direct, interactive instruction per week • 7 periods per day • Attendance is taken daily for each period by teachers in SchoolTool • Students will be 	<i>District open:</i> <ul style="list-style-type: none"> • Students follow the in-person model <i>District closure:</i> <ul style="list-style-type: none"> • Students will follow a modified schedule participating in four days of remote instruction and 	<i>LaSalle School closure:</i> <ul style="list-style-type: none"> • All students follow a modified schedule participating in four days of remote instruction and one day of independent learning per week. • <u>Core courses (ELA, Math, Science and Social</u>

	<p>grouped into cohorts, with TAs supporting classes as teachers' transition</p>	<p>one day of independent learning per week.</p> <ul style="list-style-type: none"> • <u>Core courses (ELA, Math, Science and Social Studies)</u>- daily for 42 minutes • <u>Elective courses</u>- once or twice weekly for 42 minutes • Attendance is recorded in SchoolTool as "Remote Instruction". If student is not engaging in remote instruction, the student will be marked as absent. 	<p><u>Studies</u>)- daily for 42 minutes</p> <ul style="list-style-type: none"> • <u>Elective courses</u>- once or twice weekly for 42 minutes • Attendance is recorded in SchoolTool as "Remote Instruction". If student is not engaging in remote instruction, the student will be marked as absent. • Teachers provide all instruction from home • TAs, aides, safety staff support residential students' engagement in instruction. Designated classrooms (computer labs) will be available for remote instruction only. <p><i>Parent/guardian request or student isolated due to illness:</i></p> <ul style="list-style-type: none"> • Student(s) follow remote instruction as described above
<p>Courses/ Instruction</p>	<ul style="list-style-type: none"> • All courses meet NYSED standards of learning according to NYS reopening guidance • IEPs will be implemented with fidelity (supports, services, progress monitoring, etc.) • Classroom instruction will include whole group, small group, and individual support • Classes will maintain a 6:1+1 ratio • Desks will face one direction with six feet between students 	<p><i>District open:</i></p> <ul style="list-style-type: none"> • All courses meet NYSED standards of learning according to NYS reopening guidance • IEPs will be implemented with fidelity (supports, services, progress monitoring, etc.) • Classroom instruction will include whole group, small group, and individual support • Classes will maintain a 6:1+1 ratio • Desks will face one direction with six feet between students <p><i>District closure:</i></p> <ul style="list-style-type: none"> • All courses will continue to meet NYSED standards of learning according to NYS reopening guidance • IEPs will be implemented 	<ul style="list-style-type: none"> • All courses meet NYSED standards of learning according to NYS reopening guidance • IEPs will be implemented with fidelity (supports, services, progress monitoring, etc.) • Students will follow a modified schedule participating in four days of remote instruction and one day of independent learning per week. • <u>Core courses (ELA, Math, Science and Social Studies)</u>- daily for 42 minutes • <u>Elective courses</u>- once or twice weekly for 42 minutes

		with fidelity (supports, services, progress monitoring, etc.)	
Social Emotional Wellbeing: Related Services & addressing absenteeism	<ul style="list-style-type: none"> • Related services will be offered in-person while maintaining social distancing and following other CDC protocol • Tier I: TA support in classes and space within classrooms for breaks • Tier II: Safety staff available in hallway for brief check-ins and ongoing support as needed • Tier II/III: Student Support Room to provide out of class breaks maintaining social distancing and sanitizing high touch areas after each use 	<ul style="list-style-type: none"> • Related services will be provided in-person for open district student(s) and remotely for closed district student(s) • All on campus Tier supports mentioned in in-person model remain available • DS counselors to connect using telehealth 	<ul style="list-style-type: none"> • Related services provided remotely • All on campus Tier supports mentioned in in-person model remain available • DS counselors to connect using telehealth
Food Services	<ul style="list-style-type: none"> • Breakfast provided for residential students prior to transition to school on the field side of the cafeteria following CDC and SED guidelines (exit field door & enter school through transition side) • Breakfast provided to day service students on the Western Ave side of cafeteria following CDC and SED guidelines (exit through hallway to school side) • 3 scheduled lunch periods; utilizing both sides of cafeteria 	<ul style="list-style-type: none"> • Breakfast provided as reviewed under in-person plan for those students in attendance • 3 schedule lunch periods; utilizing both sides of cafeteria • Food pantry available for families in need. Families should contact student social worker/counselor for further information 	<ul style="list-style-type: none"> • Food pantry available for families in need, families should contact student counselor for further information • Residential students will be provided meals and snack options per CDC guidelines and supported by dorm, TA/aides, and safety staff.
Transportation	<ul style="list-style-type: none"> • Residential students are escorted to and from the school setting by dorm staff • School districts supply transportation for all day students 	<ul style="list-style-type: none"> • Residential students are escorted to and from the school setting by dorm staff • Not applicable for day students 	<ul style="list-style-type: none"> • Residential students are escorted to and from the computer labs by support staff (TA/aide/safety staff) • Not applicable for day students

<p>Health Protocols</p>	<ul style="list-style-type: none"> • Universal Precaution training for all staff • Staff will instruct and support students on health and safety protocols, following all CDC guidelines. • In addition to regular cleaning, school building undergoes daily sanitizing of high-touch areas (doorknobs, handles, etc.) using medical grade solution • Daily health screenings will take place for all staff and students at the start of each day (including screening questions, temperature check) • Staff and students are required to wear masks when unable to social distance at least 6+ feet • Six feet of social distancing will be maintained whenever possible, 12 feet for P.E. and other physical activities • Staff and students will follow proper hand and respiratory hygiene, i.e. wash hands often with soap and water, cover your cough and sneeze with tissue, avoid touching eyes, nose, and mouth. • Staff and students who feel ill will continue to be instructed to stay home or in dorm • If student presents with signs/symptoms, student will be isolated in office 353, Enhanced Support Unit (ESU) or Quarantine Headquarters (QHQ) • DS parent/guardian will 	<ul style="list-style-type: none"> • Universal Precaution training for all staff • Staff will instruct and support students on health and safety protocols, following all CDC guidelines. • In addition to regular cleaning, school building undergoes daily sanitizing for high-touch areas (doorknobs, handles, etc.) using medical grade solution • Daily health screenings will take place for all staff and students at the start of each day (including screening questions, temperature check) • Staff and students are required to wear masks when unable to social distance at least 6+ feet • Six feet of social distancing will be maintained whenever possible, 12 feet for P.E. and other physical activities • Staff and students will follow proper hand and respiratory hygiene, i.e. wash hands often with soap and water, cover your cough and sneeze with tissue, avoid touching eyes, nose, and mouth. • Staff and students who feel ill should stay home or in dorm • If student presents with signs/symptoms during the school day, student will be isolated in office 353, ESU, or QHQ • Day service student parent/guardian will be immediately notified for pick up; and physician clearance required for return 	<ul style="list-style-type: none"> • TA/aides and safety staff support students with use of the computer lab(s) for remote instruction • Areas will undergo sanitizing using medical grade solution after each use • See additional agency protocol
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	be immediately notified for pick up; and physician clearance required for return <ul style="list-style-type: none"> • See additional agency protocol 	<ul style="list-style-type: none"> • See additional agency protocol 	
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Remote Learning- Additional Information:

Engagement in Instruction & Related Services:

There are numerous ways for students to demonstrate engagement during these unprecedented times. Forms of engagement may be daily or weekly, and can include any of the following:

- Login to educational sites (listed below)
- Submission of completed assignments or assessments
- Completion of online assignments or assessments
- Participation on virtual platforms
- Phone conversations regarding instruction
- Email exchange between student/teacher or guardian/family/teacher
- Zoom/Telehealth for instructional support or related services (counseling, occupational therapy, speech & language, etc.)

Educational Websites:

Math: <https://www.ixl.com/>
 ELA: <https://newsela.com/> and <https://www.getepic.com/sign-in>
 Science: <https://www.brainpop.com/>
 Social Studies: <https://newsela.com/>
 Reading Class: (only if your student is enrolled to a reading class):
<https://www.lexiapowerup.com/>
 STAR Reading & Math assessment as assigned

IEP Implementation:

It is the intention of LaSalle School to provide IEP services and support to ensure students continue to access learning to the best of our ability. Teachers and related service providers will continue to be able to access all IEPs through Frontline and will provide specially designed instruction to support individual needs. In addition, teachers and social workers will be following a weekly schedule that allows for students to receive instructional and social/emotional support, as well as counseling services.

All related services (counseling, occupational therapy, speech therapy, etc.) will be provided online if a student is receiving remote services. Service providers will reach out to schedule sessions in accordance with the IEP.

- *Related Services:*
 - Occupational Therapy- via Google Classroom & Zoom, as assigned by Advanced Therapy (Ms. Shaw)
 - Speech Therapy- via Zoom and as assigned by the College of Saint Rose (Ms. Coons)
 - Counseling- via Telehealth and as assigned by Social Worker/Counselor

Social Emotional Supports/Services for Families and Students:

We understand that this is an exceptionally difficult time for students and parents alike. Please know that our LaSalle outpatient mental health and substance abuse clinic remains open for existing clients, as well as new referrals. Our clinical staff continues to provide individual, family and group therapy via Telehealth, and has incorporated specific strategies and coping skills for those experiencing increased anxiety or depressive symptoms during this time. Please reach out to your child's therapist for more information, or our **admissions office at [518-242-4731 ext. 240](tel:518-242-4731)** to learn more about counseling services that may be helpful.

Ongoing communication with districts, parents and other stakeholders:

LaSalle School will continue to work diligently to support students and families for any school closure, with the realization that family engagement and communication are essential. Communication will be provided via the LaSalle School website: www.lasalle-school.org and quarterly report cards with parent/district updates. In addition, teachers and school counselors/social workers participate in ongoing phone calls, emails and zoom sessions to consistently monitor student progress and assess any family needs.

Additional Questions/Concerns:

The following school leaders will be available on an as-needed basis for questions and/or additional family and student support:

- Director of Education, Marilyn Saunders (518) 242-4731 ext. 275 saunders@lasalle-school.org
- Asst. Director of Curriculum, Kelly De Leon ext. 213 deleon@lasalle-school.org
- Asst. Director of Pupil Services, Deb Fisher ext. 251 fisher@lasalle-school.org
- IEP Coordinator, Melissa Itskov ext. 248 itskov@lasalle-school.org